

Volunteer Application Form



Your Details

Title	First name	Surname
Address		
		Postcode
Email		Tel no
DOB / /		Mob

Emergency Contact Details

Title	First name	Surname
Relation to you		
Email		Tel no

Keeping in touch

St Luke's would like to contact you about our work, future fundraising events and how your volunteering role helps. Please let us know if you would like to hear from us. (tick (✓) any/all that apply)

I am happy for St Luke's to stay in touch via:

Email SMS

We may also contact you by post and telephone with information regarding your role, as well as our work and how you can further support us. To opt out, please contact us on 0114 235 7551 or email info@hospicesheffield.co.uk. We will never sell or swap your details with other organisations for them to use for their own purposes, and you can opt out of communications by contacting us at any time. If you want to know more about how we look after your data, please see the privacy notice which is available on our website.

Availability Please select your preferred volunteering day(s). Flexible shifts available.

Monday
 Tuesday
 Wednesday
 Thursday
 Friday
 Saturday
 Sunday

About you

Tell us a bit about yourself and why you want to volunteer.

Do you have any skills, hobbies or interests that might be useful? (including volunteer experience)

Do you have a close personal contact who is a staff member or volunteer at St Luke's? (please state name)

Do you have any health issues, disabilities or additional support needs we should be aware of?

How did you hear about us and our volunteering opportunities?

Our current opportunities

Please tick (✓) which volunteer role(s) you would like to apply for (maximum of three).

Our shops and Donation Centre

Volunteering to support our shops is a great way to gain work experience, make friends and contribute to the community.

- Donation Centre volunteer
- eBay volunteer (based at Donation Centre)
- Shop volunteer

(preferred shop)

- Stockroom Assistant (based at Crookes)
- Furniture Department (based at Crookes)
- Retail Database Support (based at Crookes)

Events and community

Our events and community team can always use a helping hand for their busy schedule of events, bucket collections, races and charity challenges.

- Events volunteer
- Bucket collections
- Group volunteering

Role descriptions

We recommend reading the task profile of any roles that you're interested in before applying. You can find these at www.stlukeshospice.org.uk/volunteer-opportunities. You can also call us on 0114 235 7639 or 0114 235 7560 or email volunteer@hospicesheffield.co.uk if you'd like to discuss any of these roles.

Supporting patients and families

We have a number of volunteer roles in our patient service area which involve supporting our patients, their families and friends, at our Little Common Lane and Ecclesall Road South sites.

- Creative activities
- Patient support

Specialist roles

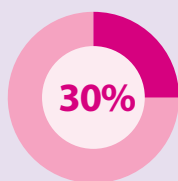
These roles are suitable for qualified professionals who would like to offer their time to St Luke's.

- Beauty therapist
- Complementary therapist
- Hairdresser

Ecclesall Road South

Our Ecclesall Road South site offers fun, relaxation and practical support to anybody in Sheffield affected by an incurable illness.

- Welcome volunteer
- Activity volunteer
- Reception volunteer
- Arts and crafts volunteer



Only 30% of our funding is provided by the NHS

WE NEED TO RAISE
£7.5 MILLION



this year to keep our doors open and carry on our work



PATIENTS

and their families are cared for by St Luke's every year

References and Declarations

References

You should have known your referee for at least 6 months. This could be a teacher, friend or neighbour. Please don't use a relative.

Referee one		Relation to you	
Title	First name	Surname	
Address			
			Postcode
Email			Tel no

Referee two (Not required if applying for roles in shops or fundraising)		Relation to you	
Title	First name	Surname	
Address			
			Postcode
Email			Tel no

Declarations

Data Protection (Your details will be kept in accordance with the General Data Protection Regulation (GDPR). They will be held securely and confidentially.)

I have read and understood the information above and agree to the use of my personal data in accordance with the General Data Protection Regulation (GDPR).

Signed: _____ Date: _____

Disclosure & Barring Service (DBS) checks

St Luke's meets the requirements in respect of exempted questions under the Rehabilitation of Offenders Act 1974. This will include details of cautions, reprimands, final warnings and convictions. Dependant on the volunteering role you will be subject to a DBS check. St Luke's abides by the strict DBS Code of Practice with regard to disclosures whereby any conviction would not necessarily bar you from volunteering.

Have you ever been convicted of a criminal offence? Please tick (✓) as appropriate Yes: No:

(if yes, please give details)

General Declaration

I confirm that all details supplied on this form are true and complete to the best of my knowledge and I recognise that failure to declare any relevant information or to supply the details required may result in my volunteer role with St Luke's being discontinued.

Signed: _____ Date: _____

St Luke's is committed to ensuring equal opportunity in its volunteer recruitment practices. As part of our monitoring process we ask for your co-operation in completing the questions on this form. We wish to give you the following assurances:

- The information provided will not be used as part of our selection process. Your responses will be separated from the application and will not be shared with the recruiting manager.
- The information provided will be regarded as confidential and will only be used for monitoring and planning purposes.
- Should you choose not to complete this form it will not affect your application.

Name

Role applied for:

Age

- Under 20
 20-29
 30-39
 40-49
 50-59
 60-69
 70+

Sexual orientation

- Bi-sexual
 Gay
 Heterosexual
 Lesbian
 Prefer not to say

Gender

- Female
 Male
 Transgender
 Other
 (please state)

Disability

Do you consider yourself to have a disability? Please tick (✓) the type of impairment which applies to you. People may experience more than one type of impairment, in which case you may indicate more than one. If none of the categories apply, please do not mark.

- Physical impairment
 Sensory impairment
 Mental health problem
 Learning difficulty
 Long-standing illness
 Other
 (please state)

Ethnicity

St Luke's collect details about an applicant's ethnicity. This information is collected and used for monitoring purposes only. I would describe my ethnic origin as (please tick)

- White - British
 White - Irish
 (White - other)
- Asian/Asian British - Bangladeshi
 Asian/Asian British - Chinese
 Asian/Asian British - Indian
 Asian/Asian British - Pakistani
 (Asian - other)
- Black/Black British - African
 Black/Black British - Caribbean
 (Black - other)
- Mixed - White & Asian
 Mixed - White & Black African
 Mixed - White & Black Caribbean
 (Mixed - other)
- Prefer not to say