



Sheffield's Hospice

Volunteer Task Profile

Volunteer Position: Events Volunteer

Volunteer Lead: Community Fundraising Team Volunteer Champion

Introduction

St Luke's is for everyone affected by terminal illness in Sheffield. We deliver specialist care for nearly 2,000 patients each year, helping many thousands of family members and friends along the way and into bereavement, all without charge.

We are a charity, and everything we do is dependent on the generosity of our supporters and volunteers. Of the £10 million it costs to run St Luke's each year, we need to raise £7.5 million through donations. Whether it's by taking part in a fundraising activity, donating to one of our 14 charity shops or playing our weekly lottery, every penny raised helps people in Sheffield at some of the most challenging times of their lives.

Overview

Each year we have an action packed events calendar which enables us to engage with our supporters and raise funds for our vital work. This role is an exciting opportunity to offer practical support to St Luke's and promote awareness of our fundraising events.

Tasks

We do require you to assist in:

- Assisting at our major events like Festival of Light, Celebration of Life and Night Strider (this may involve stewarding, serving refreshments, collecting donations or assisting with activities)
- Engaging with our supporters and being an ambassador for St Luke's
- Helping with event clear down
- Helping raise awareness and raise the profile of our events in the community

We do not require you to assist in:

- Direct patient contact
- Volunteering unsupervised with children

Other Requirements

You must:

- Be a minimum of 16 years old
- Attend training as required
- Abide by the Health & Safety at Work Act
- Adhere to St Luke's policies and procedures
- Comply with the St Luke's no smoking policy
- Co-operate and liaise with departmental colleagues

Commitment

This role is flexible in line with our events programme.

Skills, experience and knowledge required

- Reliable
- Flexible
- Enthusiastic
- A team player

Training

All our volunteers will receive an induction prior to the event and will be supported at all times.

Benefits

- Help St Luke's raise funds and continue our vital work
- Develop team working skills
- Be part of a busy and vibrant team
- Speak to and engage with our wide range of supporters
- Give back to the community in a direct and meaningful way

Contact Information

Joy Wigfield, Volunteer Development Manager
j.wigfield@hospicesheffield.co.uk / 0114 235 7542

Morven Key, Community Fundraising Assistant
fundraisingevents@hospicesheffield.co.uk / 0114 235 7524

Website: www.stlukeshospice.org.uk/volunteer